



GLEN I. TAKAHASHI
CITY CLERK

OFFICE OF THE CITY CLERK

CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 100
HONOLULU, HAWAII 96813-3077
TELEPHONE: (808) 768-3810 • FAX: (808) 768-3835

AUTOMATIC ACCEPTANCE OR REJECTION OF GIFTS

Ref: D-466

DATE: August 14, 2018

TO: Tracy S. Kubota, Deputy Director
Department of Enterprise Services

SUBJECT: Gifts of value at \$2,500 or less

Pursuant to Resolution 05-349, CD1, FD1, relating to the guidelines for the solicitation and receipt of gifts on behalf of the City and County of Honolulu, a request for acceptance of gifts (Communication D-466) was filed with the Council on July 12, 2018. As of August 11, 2018 the gifts were deemed **accepted**.

A handwritten signature in black ink, appearing to read "Glen I. Takahashi", is written over a horizontal line.

GLEN I. TAKAHASHI
City Clerk

po

Enclosure: D-466

Acknowledgement:

A large, stylized handwritten signature in black ink, appearing to read "Ernest Y. Martin", is written over a horizontal line.

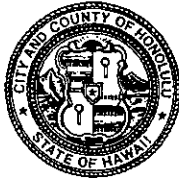
ERNEST Y. MARTIN
Chair, Honolulu City Council

COUNCIL COM. 245

18AUG21 PM 2:46 CITY CLERK

DEPARTMENT OF ENTERPRISE SERVICES
GOLF COURSE DIVISION * HONOLULU ZOO * NEAL S. BLAISDELL CENTER * WAIKIKI SHELL
CITY AND COUNTY OF HONOLULU
777 WARD AVENUE · HONOLULU, HAWAII 96814-2166
PHONE: (808) 768-5400 * FAX: (808) 768-5433 * INTERNET: www.honolulu.gov/des

KIRK CALDWELL
MAYOR



GUY H. KAULUKUKUI
DIRECTOR

TRACY S. KUBOTA
DEPUTY DIRECTOR

July 12, 2018

The Honorable Ernest Y. Martin
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Martin and Councilmembers:

SUBJECT: Quarterly Report of Gifts Valued at \$2,500
or Less and Requested Acceptance

This report to Council enumerates all gifts taken into custody by the Department of Enterprise Services for the quarter ending June 30, 2018. This report is submitted under the provisions of Resolution No. 05-349, CD1, FD1. Information on each gift is set forth in the attached Exhibit A.

We respectfully request the acceptance of these gifts by the Council on behalf of the City and County of Honolulu.

Should you have any questions regarding this matter, please contact me at 768-5415.

Sincerely,

A handwritten signature in dark ink, appearing to read "Tracy S. Kubota", is written over a horizontal line.

Tracy S. Kubota
Deputy Director

Attachment

APPROVED:

A handwritten signature in dark ink, appearing to read "Roy K. Amemiya, Jr.", is written over a horizontal line.

Roy K. Amemiya, Jr.
Managing Director

DEPT. COM. 466
BUDGET

18JUL12AM 8:29 CITY CLERK

QUARTERLY REPORT OF GIFTS RECEIVED VALUED AT
\$2,500 OR LESS UNDER RESOLUTION NO. 05-349, CD1, FD1

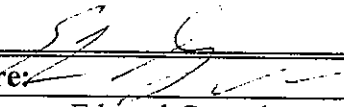
CITY AGENCY: Department of Enterprise Services

QUARTER ENDING: June 30, 2018


The following gifts were taken into custody by the agency in the previous quarter.

<u>Description of the Gift</u>	<u>Donor's Estimated Value of the Gift</u>	<u>Donor</u>
Monetary Donation to the Honolulu Zoo	\$700.00	Mr. Edward Gonzalez Service Systems Associates 151 Kapahulu Avenue Honolulu, Hawaii 96815
Monetary Donation to the Honolulu Zoo	\$24.00	Ms. Carrie Knebel Sacred Hearts Academy 3253 Waialae Avenue Honolulu, Hawaii 96816
Monetary Donation to the Honolulu Zoo	\$8.00	Ms. Sharon Tanaka He'eia Elementary School 46-202 Haiku Road Kaneohe, Hawaii 96744
Monetary Donation to the Honolulu Zoo	\$8.00	Mr. Ben Shimabuku Aiea High School 98-1276 Ulune Street Aiea, Hawaii 96701
Monetary Donation to the Honolulu Zoo	\$58.00	Ms. Leigh Okazaki Lehua Elementary School 791 Lehua Avenue Pearl City, Hawaii 96782
Monetary Donation to the Honolulu Zoo	\$14.00	Ms. Momi Kuahiwinui Island Pacific Academy 909 Haumea Street Kapolei, Hawaii 96707
Towels, blankets, sheets and Clothing to the Honolulu Zoo	No Value	Ms. Ann Watanabe Savers 1505 Dillingham Blvd. Honolulu, Hawaii 96817

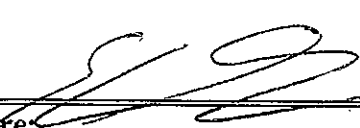
City and County of Honolulu

DECLARATION OF GIFT	
NAME OF DONOR	Service Systems Associates
DONOR'S ADDRESS	151 Kapahulu Ave. Hon. HI 96815
DONOR'S TELEPHONE	
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p>	
DESCRIPTION OF GIFT	VALUE
<p>Complete an accurate description of the gift in detail. Enclose a photo if available.</p> <p>Tour Donation for the month of June 2018 to go to the Honolulu Zoo</p>	<p>Actual or Estimated</p> <p>\$400.00</p>
Signature: 	Date: 6/15/18
Print Name: Edward Gonzalez	Title: Event Coordinator

City and County of Honolulu

DECLARATION OF GIFT	
NAME OF DONOR	Service Systems Associates
DONOR'S ADDRESS	151 Kapahulu Ave. Hon. HI 96815
DONOR'S TELEPHONE	
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p>	
DESCRIPTION OF GIFT	VALUE
<p>Complete an accurate description of the gift in detail. Enclose a photo if available.</p> <p>Tour Donation for the month of April 2018</p>	<p>Actual or Estimated</p> <p>\$150.00</p>
Signature: 	Date: 4/30/18
Print Name: Eddii Gonzalez	Title: Event Coordinator

City and County of Honolulu

DECLARATION OF GIFT	
NAME OF DONOR	Service Systems Associates
DONOR'S ADDRESS	151 Kapahulu Ave. Hon. HI 96815
DONOR'S TELEPHONE	
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p>	
DESCRIPTION OF GIFT	VALUE
<p>Complete an accurate description of the gift in detail. Enclose a photo if available.</p> <p>Tour Donation for the month of March 2018</p>	<p>Actual or Estimated</p> <p>\$150.00</p>
Signature: 	Date: 3/31/18
Print Name: Eddii Gonzalez	Title: Event Coordinator

City and County of Honolulu

DECLARATION OF GIFT

Name of Donor	Sacred Hearts
Donor's Address	3253 Waialae Ave.
Donor's Telephone	541-729-1703

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

	VALUE																
<p>Complete and accurate description of gift in detail. Enclose a photo if available.</p> <div style="text-align: center; margin-top: 20px;"> <p>HONOLULU ZOO 151 KAPAHULU AVE PHONE: 971-7171</p> <p>04-11-2018 WED #2</p> <table style="margin: auto;"> <tr> <td>38x 2.000</td> <td>75.00</td> </tr> <tr> <td>DOE GRADE K-5</td> <td></td> </tr> <tr> <td>20x 8.000</td> <td>160.00</td> </tr> <tr> <td>DOE TEACHERS</td> <td>236.00</td> </tr> <tr> <td>SUBTL</td> <td>236.00</td> </tr> <tr> <td>TOTAL</td> <td>260.00</td> </tr> <tr> <td>CATEND</td> <td>24.00</td> </tr> <tr> <td>CHANGE</td> <td></td> </tr> </table> <p>ITEM 58 ANNETTE</p> <p style="margin-top: 10px;">DONATION 4060 09:51TH</p> </div>	38x 2.000	75.00	DOE GRADE K-5		20x 8.000	160.00	DOE TEACHERS	236.00	SUBTL	236.00	TOTAL	260.00	CATEND	24.00	CHANGE		24.00
38x 2.000	75.00																
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DOE TEACHERS	236.00																
SUBTL	236.00																
TOTAL	260.00																
CATEND	24.00																
CHANGE																	

Signature: <i>Carrie Knebel</i>	Date: 4/11/18
Print Name: Carrie Knebel	Title: Teacher

City and County of Honolulu

DECLARATION OF GIFT

Name of Donor	He'eia Elementary School
Donor's Address	46-202 Haiku Road
Donor's Telephone	(808) 233-5677 233-5677

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

	VALUE
<p>Complete and accurate description of gift in detail. Enclose a photo if available.</p> <div style="text-align: center;"> <p>HONOLULU ZOO 151 KAPAHULU AVE PHONE: 971-7171</p> <p>04-18-2018 WED #12</p> <p>***COPY</p> <p>52x 2,000</p> <p>DOE GRADE K-6</p> <p>17x 8,000</p> <p>DOE TEACHERS</p> <p>SUBTL</p> <p>TOTAL</p> <p>CATEND</p> <p>CHANGE</p> <p>ITEM 69</p> <p>ANNETTE</p> <p>5444 09:18TM</p> <p>Donation</p> <p>8.00</p> </div>	<p>Actual or Estimated</p> <p>8.00</p>

Signature: Sharon Tanaka	Date: 4-18-18
Print Name: Sharon Tanaka	Title: K Teacher

City and County of Honolulu

DECLARATION OF GIFT

Name of Donor	Good Friends Club (Aiea HS) Ben Shimabuku
Donor's Address	AHS - 981776 Uluna St Aiea 96201
Donor's Telephone	305 6535

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

VALUE

Complete and accurate description of gift in detail. Enclose a photo if available.

Actual or Estimated

Aiea High Sch.

HONOLULU ZOO
151 KAPAHULU AVE
PHONE: 971-7171

04-25-2018 WED #2

11x 4.000

DOE GRADE 7-12

8x 8.000

DOE TEACHERS

SUBTL

TOTAL

CATEND

CHANGE

ITEM 19

JULIET

6953 09:15TH

44.00

64.00

108.00

108.00

108.00

0.00

\$ 8.00

Signature:

Ben Shimabuku

Date:

4/25/18

Print Name:

Ben Shimabuku

Title:

Counselor

City and County of Honolulu

DECLARATION OF GIFT

Name of Donor	Lehua Elementary School
Donor's Address	791 Lehua Ave
Donor's Telephone	(808) 307-3700

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

<p>***** HONOLULU ZOO 151 KAPAHULU AVE PH: (808) 971-7171 *****</p> <p>1 ANNETTE</p> <p>Check: 153 Guests: 1 05/03/2018 09:13AM</p> <p>64 GRADE K-6 128.00 26 TEACHER 208.00 CASH 394.00</p> <p>SUBTOTAL 336.00 Tax 0.00 PAYMENT 336.00 Change Due \$58.00</p> <p>----- Check Closed ----- 05/03/2018 09:14:24AM</p> <p>Mahalo! Please come again.</p> <p>Order Number: 153</p>		<p>VALUE</p> <p>Actual or Estimated</p> <p>58.00</p>
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Signature: Leigh Okazaki	Date: 5/3/18
Print Name: Leigh Okazaki	Title: Teacher

City and County of Honolulu

DECLARATION OF GIFT

Name of Donor	Island Pacific Academy
Donor's Address	909 Haumea St Kapolei
Donor's Telephone	674-3580

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

VALUE

Actual or
Estimated

HONOLULU ZOO
151 KAPAHULU AVE
PH: (808) 971-7171

1 ANNETTE

Check: 104 Guests: 1
05/22/2018 09:23AM
*** REPRINT ***

31	GRADE K-6	62.00
41	GRADE 7-12	164.00
5	TEACHER	40.00
	CASH	280.00
	SUBTOTAL	266.00
	Tax	0.00
	PAYMENT	266.00
	Change Due	\$0.00

Check Closed
05/22/2018 09:24:23AM

Mahalo!
Please come again.

Order Number: 104

#14

Signature: Momi Kuahiwinui

Date: May 22, 2018

Print Name: Momi Kuahiwinui

Title: Kindergarten Teacher

City and County of Honolulu

DECLARATION OF GIFT

NAME OF DONOR	Savers c/o Ann Watanabe
DONOR'S ADDRESS	1505 Dillingham Blvd., Honolulu, HI 96813
DONOR'S TELEPHONE	808-842-0061
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.	
DESCRIPTION OF GIFT Complete and accurate description of gift in detail. Include a photo if possible. Six (6) garbage sized bags of unsellable towels, blankets, sheets and some clothing.	VALUE Actual or Estimated No Value
Signature: <i>Ann Watanabe</i> Print Name: Ann Watanabe	Date: 6/19/18 Title: Community Donation Manager